

**CITY OF GRANDVIEW
PLANNING & ZONING (P&Z) MEETING MINUTES**

Meeting time: 6 PM

On: November 24th, 2014

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

P&Z Commissioners present: Linda Araujo, James "Jim" Burnett, Bob Swenson, Dan Thompson, Opal Ward

City staff present: Tammy Payne

Public/guests in attendance: Debbie Thompson

1. 6:15 PM -P&Z meeting called to order, and the Pledge of Allegiance was recited.
 - a. Roll call of membership. All P&Z members present. Quorum met.
 - b. Opal Ward motioned to amend the agenda and remove agenda item #4, "Consideration and recommendation of candidates for P&Z appointment", since the city council determined five P&Z Commissioners could adequately address P&Z responsibilities. Linda Araujo 2nd the motion. Voice vote. Unanimous commission approval.
2. Chair elected. After discussion amongst the commissioners regarding the chairman's qualifications and responsibilities, Bob Swenson motioned to nominate Dan Thompson as P&Z Chairman. Linda Araujo 2nd the motion. Upon no other nominations being made, a roll call vote was held. Unanimous commission approval.
3. Chairman Thompson called for the commissioners to discuss filling the Clerk position. Members discussed the minute taking responsibilities. Upon all commissioners declining the clerk role, Opal Ward motioned Tammy Payne, City Clerk, be elected to P&Z Clerk. Jim Burnett 2nd the motion. Unanimous commission approval.
4. Chairman Thompson called for discussion on how often the Comprehensive Plan planning process should be, scheduled for review, and,
5. conducted. After lengthy discussion and consideration of other small Idaho cities timeframes, Opal Ward motioned that the P&Z Commission review and update the City of Grand Comprehensive Plan no less than once every five years. Jim Burnett 2nd the motion. Unanimous commission approval.
6. Chairman Thompson asked members to identify citizen and stakeholder groups who need to be included and informed about the City of Grand View comprehensive planning process. Bob Swenson asked that the Emergency Response community be included, and Dan Thompson added the schools. Commissioners also added all city businesses, Owyhee County, and news outlets as specific stakeholders to be invited to participate and/or included in information distribution, as the planning process unfolds. It was reiterated, all community members are invited to attend and participate in the planning process.

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7. The clerk explained as the Comprehensive Plan process defines need for zoning, or subdivision ordinances, etc., there are specific rules outlined in Idaho Code to serve as checks and balances. The P&Z will be required to publish notices regarding the Comprehensive Plan adoption, and hold public hearings. In addition, the City Council also has publication and hearing requirements to adhere to.
8. Chairman Thompson then asked for the commission to begin doing a line by line review and edit of the City of Grand View Comprehensive Plan, October 2nd, 2014 DRAFT template. Members reviewed pages 1 through 9, ending at the end of Section 5. The following edits and/or additions were made and/or requested:
 - i. Page 2, Opal Ward asked, in the last line, the word private be added, so the text shall read "a public and **private** education system" .
 - ii. Section 5, Page 9, Items 2 & 3, the commissioners concurred they needed a larger map so they can actually mark-up future land use changes as they are discussed and considered for recommended changes. The clerk will have maps available at the next P&Z meeting.
9. Chairman Thompson asked for discussion on when to set the future public hearings. It was determined the item was to be tabled until the commission has a Comprehensive Plan draft ready for review.
10. Members set the next P&Z meeting date and time for January 5th, 2015 at 6 PM.
11. Adjournment 7:45 PM. Opal Ward motioned the meeting adjourn. Bob Swenson 2nd the motion. Unanimous commission approval.

Dan Thompson, P&Z Chairman

Attested:

Tammy Payne, P&Z Clerk