

**CITY OF GRANDVIEW
PLANNING & ZONING (P&Z) MEETING MINUTES**

Meeting time: 6 PM
On: March 16th, 2015

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

P&Z Commissioners present: Chairman Dan Thompson, Linda Araujo, James "Jim" Burnett, Bob Swenson, Opal Ward

City staff present: Tammy Payne

Public/guests in attendance: Mary Huff, Owyhee County Planning & Zoning Administrator; Debbie Thompson

1. 6:00 PM -Chairman Thompson called the P&Z meeting to order, and led the Pledge of Allegiance.
 - a. Roll call of membership. All P&Z members present. Quorum met.
 - b. Opal Ward motioned to amend the agenda to add the review and consideration of the November 24, 2014 P&Z meeting minutes. Linda Araujo 2nd the motion. Roll call vote. Unanimous commission approval.

2. Chairman Thompson asked Mary Huff, Owyhee County P & Z Administrator for an overview of the zoning, comprehensive planning and building permit processes. Ms. Huff impressed the importance of the comprehensive plan being a "citizens plan" and that the process be as open, accessible and inclusive as possible to the citizens of the community. She also provided and briefly visited relevant resources, including, Title 67 of Idaho Code regarding Local Land Use Planning, Idaho Open Meeting laws and other planning material. The clerk will make copies available to the commissioners. Ms. Huff recommended the commission move forward with developing a Future Land Use Map, with the proposed zoning, simultaneous with the drafting of the proposed comprehensive plan. She also recommended when the commission gets ready to draft the building permit process that the process should be easy to follow and not be burdensome on property owners. Ms. Huff then shared some of her comments and recommendations from her marked-up copy of the Grand View Comprehensive Plan working document template, and agreed to e-mail a copy of all her comments and recommendations to the clerk for distribution to, and consideration by, the commission.

Other discussion items and/or action items included:

 - i. The need to add an agriculture, school facility, airport and proposed land use map sections to the current 10/2/2014 comprehensive plan draft.
 - ii. Understanding the role as a planning group being an administrative function outlined in Idaho Code verses being quasi-judicial when rendering zoning decisions while conducting a hearing.
 - iii. Need for the inclusion of the street and road master plan, and, drafting of a fire hydrant plan, per the fire departments requirements.

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- iv. The need to determine whether or not FEMA mapping is available to determine if Grand View should be classified as being in either a flood way or flood zone. Ms. Huff to forward FEMA contact information to the clerk.
 - v. Annexing properties receiving city services.
 - vi. Ms. Huff's recommendation that the commission address the area of impact at a later date, to first complete the comprehensive plan and zoning tasks.
3. Chairman Thompson called for review and consideration of the November 24th, 2015 P&Z Meeting Minutes. After review, Opal Ward motioned the minutes be accepted as presented. Linda Araujo 2nd the motion. Roll call vote. Unanimous commission approval.
 4. Due to the late hour, Chairman Thompson asked the commission to consider moving the agenda item (published agenda item #3) to continue the review of the 10/2/2014 comprehensive Plan Draft #1 to the next P&Z meeting. Bob Swenson motioned to table the review of the plan to the April 2015 P&Z meeting. Opal Ward 2nd the motion. Roll call vote. Unanimous commission approval.
 5. Chair Thompson asked the commission members to consider setting the P & Z meetings on a schedule. After discussion and review of the calendar, Bob Swenson motioned the P&Z meetings be held on the 3rd Monday of each month for the rest of 2015. Linda Araujo 2nd the motion. Roll call vote. Unanimous commission approval.
 6. Chair Thompson asked for a next steps discussion. No comment offered.
 7. At 7:55 PM Bob Swenson motioned the meeting adjourn. Linda Araujo 2nd the motion. Unanimous commission approval.

Dan Thompson, P&Z Chairman

Attested:

Tammy Payne, P&Z Clerk